

Compliance Checklist

Summary of requirement	Basis for requirement	Annual report reference
Letter of compliance	• A letter of compliance from the accountable officer or statutory body to the relevant Minister/s ARRs – section 7	4
Accessibility	• Table of contents • Glossary ARRs – section 9.1	5 106
	• Public availability ARRs – section 9.2	2
	• Interpreter service statement <i>Queensland Government Language Services Policy</i> ARRs – section 9.3	2
	• Copyright notice <i>Copyright Act 1968</i> ARRs – section 9.4	2
	• Information Licensing <i>QGEA – Information Licensing</i> ARRs – section 9.5	2
General information	• Introductory Information ARRs – section 10	10
Non-financial performance	• Government's objectives for the community and whole-of-government plans/specific initiatives ARRs – section 11.1	13
	• Agency objectives and performance indicators ARRs – section 11.2	13, 33
	• Agency service areas and service standards ARRs – section 11.3	48
Financial performance	• Summary of financial performance ARRs – section 12.1	50
Governance – management and structure	• Organisational structure ARRs – section 13.1	28
	• Executive management ARRs – section 13.2	23
	• Government bodies (statutory bodies and other entities) ARRs – section 13.3	15
	• Public Sector Ethics <i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	32
	• Human Rights <i>Human Rights Act 2019</i> ARRs – section 13.5	32
	• Queensland public service values ARRs – section 13.6	32
Governance – risk management and accountability	• Risk management ARRs – section 14.1	31
	• Audit committee ARRs – section 14.2	20
	• Internal audit ARRs – section 14.3	31
	• External scrutiny ARRs – section 14.4	31
	• Information systems and recordkeeping ARRs – section 14.5	31
	• Information Security attestation ARRs – section 14.6	32
Governance – human resources	• Strategic workforce planning and performance ARRs – section 15.1	29
	• Early retirement, redundancy and retrenchment <i>Directive No.04/18 Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	29

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Open Data	• Statement advising publication of information	ARRs – section 16	2
	• Consultancies	ARRs – section 31.1	http://data.qld.gov.au
	• Overseas travel	ARRs – section 31.2	http://data.qld.gov.au
	• Queensland Language Services Policy	ARRs – section 31.3	http://data.qld.gov.au
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	101
	• Independent Auditor's Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	102

FAA *Financial Accountability Act 2009*
 FPMS *Financial and Performance Management Standard 2019*
 ARRs *Annual report requirements for Queensland Government agencies*

Annual Report 2023-2024

Sunshine Coast Hospital and Health Service

www.sunshinecoast.health.qld.gov.au